

# MAD JA



Marlborough and District Junior Athletics Club

Website: <http://www.madja.co.uk>

Hon. President: David Hemery

Chairman: Richard Cooper. Tel: 01672 516795

Hon. Secretary: Charlie Sheppy. Tel: 01672 569164

## **Minutes of Annual General Meeting, held on Monday 3<sup>rd</sup> March 2008 at 1930 hrs at the Fencing Room, Marlborough College**

Present – Alison Leese, Cathy Temple-Brown, Charlie Sheppy, Craig & Jean Gascoigne, David Smith, Dee Nix, Jacqui Sykes, Karen Kilworth, Kim Seward, Mandy Reid, Margaret Thompson, Mike Coveney, Neville Hobson, Paul Steen, Pauline Archer, Richard Cooper, Richard Devenish, Steve Morris

### **1. Apologies for absence**

Alison Pitceathly, Elaine Quinn, Janet Perrins, Jason Sands, Mark Sykes, Martin Claydon, Miles Averill, Pauline Devenish

### **2. Approval of the 2007 Minutes**

The minutes of the 2007 meeting were approved. Proposed: Jean Gascoigne; Seconded: Margaret Thompson

### **3. Welcome & Chairman's report**

Richard Cooper welcomed everyone to the meeting.

Reflecting on 2007, Richard highlighted the key achievements of the club:

- MADJA is now 6 years old with ~ 185 members (+24 over 2006)
- We finished 4<sup>th</sup> in NATYAL and 3<sup>rd</sup> in Wessex league which is a highly creditable performance; a huge vote of thanks to the team managers & athletes for their contribution
- There were 3 Grade 1 performances for Ben Davies, Hannah Thompson; 23 Grade 2 performances & many new club records were recorded
- 16 Under 15 athletes achieved top 10 performances for the South West (see <http://www.powerof10.info>)

A huge vote of thanks was offered to all coaching staff and helpers associated with the club, as well as to Marlborough College for their support in renting out the track at such a reasonable rate.

RC emphasized that MADJA is still a junior club and at some point we may need to consider how best to manage athlete development once they move out of the club.

Coaching update – Miles Averill & David Smith are now qualified to Level 2 and we have a number of new Level 1s additions: Alison Pitceathly; Janet Perrins; Martin Claydon; Lucy Averill.

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RC explained how the committee will be restructured for 2008 with Margaret Thompson and Jacqui Sykes taking on the main administration / organizational roles for the two leagues.

We have also run some coaching clinics to help with the induction of new coaches ahead of the new season.

## 4. 2007 Accounts

Richard Devenish presented copies of the Profit & Loss statement and Balance Sheet to all present and specific comment was made of the following points:

- Income increased by £1,040 largely due to increased subscriptions (+24 members vs. 2006)
- Coaching costs were lower than forecast
- Transport subsidies were reduced to ~ £700
- Track fees anticipated to remain unchanged at £20 per session
- A surplus of £1,038 was recorded vs. a £1,198 deficit in 2006
- Assets total £4,540 with a cash surplus of ~ £3,500
- A grant of £1,000 has been received from Marlborough Town Council to support the purchase of equipment – decision to be made after the first couple of weeks of training. **Action: Richard Devenish**
- Thanks were expressed to Jonathon Thompson for completing the audit

Following the discussion the accounts were approved. Proposed: Jacqui Sykes; Seconded: Pauline Archer

## 5. Membership Secretary's report

In 2007 we had 185 members and were full in all age groups except U9 G & U17 W.

For 2008 so far we have 35 membership applications plus and additional 15 expressions of interest.

The suggestion was made to circulate a newsletter & membership form in the January preceding the start of the season to promote membership subscriptions as opposed to the end of the season as previously.

The 2008 membership form is on the web-site and needs to be re-circulated to the membership.

Membership fees for 2008 will be as per the newsletter, i.e. 1<sup>st</sup> child £40; 2<sup>nd</sup> child £35; 3<sup>rd</sup> + child £30

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'Soft' limits will again be used with a maximum 60 children per age group (30 of each sex), after which admission will depend on the prevailing circumstances, i.e. numbers attending, etc.

There will be no upper age limit for athletes and Under 20s / seniors are welcome to attend and participate in the training sessions.

## 6. Election of Officers for 2008

It was announced that Pauline Devenish and Charlie Sheppy would stand down from their committee positions in 2008 and RC thanked them both for their help and contribution to the club over the past 3 years.

For 2008, the following people were elected to the committee:

	<b>Nomination</b>	<b>Proposed</b>	<b>Seconded</b>
Chairman	Richard Cooper	Jacqui Sykes	Margaret Thompson
Vice-Chairman	Paul Steen	Craig Gascoigne	Jean Gascoigne
Treasurer	Richard Devenish	Jacqui Sykes	Dave Smith
Membership Secretary	Richard Devenish	Steve Morris	Margaret Thompson
Child Welfare Officer	Elaine Quinn	Margaret Thompson	Jacqui Sykes
Records / Data	Mark Sykes	Margaret Thompson	Paul Steen
Hon. Secretary	Karen Kilworth	Margaret Thompson	Jacqui Sykes
Wessex Secretary	Jacqui Sykes	Margaret Thompson	Paul Steen
NATYAL Secretary	Margaret Thompson	Jacqui Sykes	Paul Steen
Coaching Secretary	Jason Sands	Paul Steen	Margaret Thompson
Publicity	Janet Perrins	Subject to RC confirming with Janet	

## 7. 2008 Planning

### 2008 Coaching Schedule

Coaching starts Sunday, 16<sup>th</sup> March at the Marlborough College Track.

Sunday:      0915 – 1015    Under 9s & Under 11s  
                  1015 – 1115    Under 13s  
                  1115 – 1230    Under 15s & Under 17s

From mid-season onward the Under 13s, Under 15s & Under 17s sessions will be merged.

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Wednesday: 1830 onwards from mid April onwards

Friday: 1830 onwards (by invitation)

## Coaching Team

	Team Manager	Lead Coach	Assistant Coaches
U9	-	Vacant	Vacant
U11 B	Alison Pitceathly	Dave Smith	Mike Coveney
U11 G	Mandy Reid will cover if no other volunteers emerge		
U13 B	Paul Steen & Pete Seward	Kim Seward	Alison Pitceathly, Cathy Temple-Brown, Janet Perrins
U13 G	Cathy T-B		
U15 B	Colin Davies & Steve Morris	Jason Sands	Chris Doutre
U15 G	Jacqui Sykes		
U17 M	Miles Averill	Richard Cooper	Martin Claydon
U17 W	Jacqui Sykes		

## 2008 Meetings

It was agreed that we should aim to meet formally on a bi-monthly basis, as well as informally on a monthly basis, on a Wednesday evening after training. **Action: Richard Cooper & Karen Kilworth**

## Travel Policy

All agreed that there should be a strong recommendation to have athletes travelling to the away matches on the team coach (although this is not compulsory) – £5 per head. Should parents wish to drive to the match to support the athletes then there is no problem with team members travelling home by car

For 2009, it was agreed that consideration should be given to incorporating coach costs in the subscription fee and then providing coach travel free of charge.

## 2008 Calendar of Events

22 <sup>nd</sup> March	Radley A/C Open, <a href="http://www.radleyathleticsclub.co.uk">http://www.radleyathleticsclub.co.uk</a>
25 <sup>th</sup> March	Exeter Harriers Open, <a href="http://www.exeterharriers.co.uk/">http://www.exeterharriers.co.uk/</a>
29 <sup>th</sup> March	Bracknell A/C Open, <a href="http://www.bracknellac.com">http://www.bracknellac.com</a>
5 <sup>th</sup> April	Basingstoke Open, <a href="http://www.bmhac.co.uk">http://www.bmhac.co.uk</a>
13 <sup>th</sup> April	Wessex League, Tidworth

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19 <sup>th</sup> April	Havant A/C Open, <a href="http://www.havantac.org">http://www.havantac.org</a>
26 <sup>th</sup> April	Team Bath Open, <a href="http://www.teambath.com">http://www.teambath.com</a>
4 <sup>th</sup> May	NATYAL match, Carmarthen
11 <sup>th</sup> May	Wiltshire County Track & Field, Tidworth
18 <sup>th</sup> May	NATYAL match, Tidworth
1 <sup>st</sup> June	NATYAL match, Yeovil
7 <sup>th</sup> June	County Schools Track & Field, Salisbury
8 <sup>th</sup> June	Oxford City 5* & 10 Step, <a href="http://www.oxfordcityathleticclub.com">http://www.oxfordcityathleticclub.com</a>
15 <sup>th</sup> June	Wessex League, Bournemouth
21 <sup>st</sup> June	South West Schools Track & Field, Exeter
22 <sup>nd</sup> June	NATYAL match
11 <sup>th</sup> /12 <sup>th</sup> July	English Schools Track & Field
13 <sup>th</sup> July	Wessex League, Andover
20 <sup>th</sup> July	NATYAL match, Swindon
27 <sup>th</sup> July	Wessex League, Poole

## 8. Any Other Business

- **Grant receipts** – We are being encouraged to apply to the Mayoral fund for grant to support the club. Suggestion to apply to replace the MADJA equipment shed. **Action: Richard Devenish**
- **Parking at the College** – The College have requested that we don't park at the track but use the parking area by the science blocks, by the trout lakes.
- **Guest coaches** – There was a strong interest in organizing specialize guest coaches for the new season. **Action: Jason Sands**
- **Publicity** – New posters and fliers available and distributed around the team. Thanks to Alison Leese for her help.
- **Club Mark / Accreditation** – Requirements to be addressed as the main agenda item at the next meeting (to be arranged within the first 2 weeks of the new season). **Action: Richard Cooper**
- **QuadKids events** – There will be 3 events at the College track this year: Preparatory Schools, 29<sup>th</sup> April; Secondary Schools, 6<sup>th</sup> May; Kennet DC district qualifier, 19<sup>th</sup> May. Recommendation that the club should support these events.
- **Account signatory** – Richard Devenish informed the club that he is formalizing the arrangements to manage the transfer of club funds into a reserve account. He can transfer money but not withdraw without a duplicate signature.

The meeting closed at 2135 hrs