

MAD JA



Marlborough and District Junior Athletics Club

Website: <http://www.madja.co.uk>

Hon. President: David Hemery

Chairman: Richard Cooper. Tel: 01672 516795

Hon. Secretary: Karen Kilworth. Tel: 0781 4102234

**Minutes of Meeting,
Annual General Meeting
held on
Monday 8 June 2009 at 1930 hrs
at the Marlborough Rugby Club, Marlborough**

Present - Karen Kilworth, Martin Claydon, Craig Gascoigne, Kev Garraway, Cathy TB, Margaret Thompson, David Smith, Lucy Lassiter, Alison Leese, Kim Seward, Charlie Sheppy, Elaine Quinn, Martin Boaler, Richard Cooper, Mark & Jacqui Sykes

Apologies - David Hemery, Clive & Lindsay Alabaster, Sally Green, Janet Perrins, Rosalind Ramsay, Coralie Upton, Ben Tarry, Juliet Bonser, Julie Knight, Dee Marrable,

Prior to the beginning of the meeting, MADJA was delighted to welcome Matt Foad, from England Athletics, who came to explain his role and responsibility. His presentation to the Club is contained in Appendix 1 of these Minutes.

Chairman's welcome and report

The Chairman welcomed all who had attended, and acknowledged the apologies which are stated above.

The 2008 AGM Minutes were noted and agreed - all outstanding matters had been dealt with at the meeting which followed. Meeting 2008 Minutes approved by Margaret and seconded by Charlie.

The Chairman presented a review of the Club: it is stronger now than ever before because we have a lot of new people who have taken a more active role and some responsibility in supporting the Club. This has been the biggest change for the club. Chairman gave thanks to all these people.

Team management and league management is running very well, with Richard being much less involved. Thanks to Margaret and Jacqui for all this support. It was reported that there has been less need for discipline on the track and it is felt that there is a good group of committed and well behaved athletes this year. Athletes are very motivated and well behaved on journeys and competitions.

The perception is that there are fewer athletes joining for 2009, and like for like membership is behind last year. The situation must be reviewed for 2010 in order to

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identify ways to attract new members. The opportunity to promote the Club at Quad Kids has not been fully exploited so far this year.

Elaine observed that there is conflict with other sports and activities which is where members are lost (e.g. hockey & rugby at the beginning of the season, and cricket throughout the summer) The Club needs to position athletics as supplement to other sports which augments other clubs rather than an athlete selecting one activity over another, but at end of day we are competing for the limited time of these children.

Coaching has improved, with appropriate delegation and ownership for performance. Craig commented that it is much easier now than it used to be. The key to growing the Club would be to encourage more parents of younger athletes to become involved.

Financially the Club is very healthy. Thanks were given to Karen for taking over the role of secretary and keeping things moving.

Election of Officers

Chairman - Richard is prepared to stand again, but to maintain his input at lower 2009 level. There being no other nominations, Richard was re-elected as Chairman: proposed by Craig and seconded by Jacqui.

Deputy Chairman - Paul Steen is standing down (Richard to formally ratify with Paul). Richard invited nominations. Alison Leese was proposed unanimously and seconded by Martin Boaler and Martin Claydon.

Hon Secretary - Karen happy to stand for a further year, Alison proposed and Jacqui seconded. Motion carried.

Treasurer - Martin to continue in this role as recently joined it after last AGM. Martin prepared to do this. Motion carried.

Membership Secretary 2010 - This position is vacant, but Martin happy to continue until replacement found. Motion carried.

Membership was briefly discussed with proposals to improve the process and consider online registrations/web payments etc. This will be further discussed and will recognise the need for protection of data, both in terms of child information and bank details.

Wessex League Secretary - Jacqui agreed to continue on the condition that we will not host a Wessex lg match in 2010 season. Charlie suggested proposed Amanda Falconer as

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possible future Fixtures Secretary. This to be further investigated. Proposed by Craig and Lucy, seconded by Alison.

Natyal League Fixtures Secretary - As Margaret may not be able to fulfil this role on a regular basis in the future due to changing personal circumstances, the Club does not formally have a secretary for the NATYAL and urgently require this post to be filled, the ideal candidate would be a parent of an U13 should be appointed who can see it through.

With regard to finding a future Fixtures Secretary, Karen to approach the U11/U13 parents and to follow up with phone calls. Richard and Martin B to discuss and draft an email for Karen to send out.

Officials Secretary - Margaret will not able to do this for an indefinite time. The Club needs more officials - it was recommended that the post be filled by a parent who has a competing athlete, and who is prepared to train for the role. Candidates who may be interested: Kev Garraway, Amanda Falconer. This to be further discussed/investigated. The proposal is for Margaret to consider doing it for one more year, to enable successful handover of this important role.

Publicity/Pr Officer - Alison Leese - proposed Jacqui and seconded Lucy Lassiter

Club Health and Safety Officer - Lucy proposed by Cathy and Martin B seconded

Equipment Officer -Martin Claydon, proposed by Lucy, seconded by Craig

Welfare Officer - Elaine Quinn happy to continue. Jacqui proposed, Mark seconded

Records and Statistics Secretary - Mark Sykes proposed for re-election. Proposed by Jacqui and seconded by Craig and Lucy. Alison, Martin and David will manage PB chart for the younger athletes.

Treasurer's Report

Martin presented the accounts which have been audited and signed off. Accounts confirmed as being in good order.

Martin presented the official accounts to the meeting. Treasurer summarised the figures. Copies of accounts are available if required, please contact Treasurer.

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YTD, the majority of income (subscriptions) has been taken in. 147 members to date. Aim to get to 160 paid members. Biggest cost is transport, budget to recover 75%. Track fees and contract with Marlborough College presented to Martin by Chairman.

Discussion on overall spend, several areas were identified that require further expenditure:

- Coaching
- Equipment
- Subsidised transport.

The possibility of late registration/reduced membership fee for first time athletes was discussed. Richard, Alison and Martin B to discuss what should be proposed for 2010 membership at next meeting.

Also the policy as to whether athletes who are not compared to compete should not attend Wednesday training to be further discussed by Alison, Richard and Martin B.

Match Dates

No change to the published dates which appear on the website and the Notice board at the track:

- 21 June - Telford
- 27/6 - Marlborough College (additional fixture, separately advertised)
- 5 July - Oxford
- 19/7 - Stourport
- 26/7 Wessex, Bournemouth
- 29 August - Wessex lg Quad Kids final. Basingstoke

Confirmation of Team Managers

U11's - Mike Coveney and Amanda F-C

U13's - Cath Williams (boys) Jacqui stand in (girls) - need a new team manager for the girls. Thanks was expressed to Jacqui for help given so far

U15's - Kim and Cathy TB

U17's Jacqui girls and boys (and U20)

AOB

1. It was unanimously agreed that the Club adopts an equal opportunity policy - as set out by UK athletics
2. The Constitution - this was signed by the Chairman and Secretary. Cathy TB to supply Karen with copy for file.

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Other AOB

State of the track: dog fouling and litter etc. Inform Rob Tindle and Security. Alison to email Rob with formal complaint.

Equipment and shed : Obtain another padlock and extra keys - one to go to Rob Tindle (Martin Claydon to do this). Kim to investigate what options are available to the Club for a new shed etc. and will approach Marlborough College direct (possibly Head of Estates).

Ancillary use of Track: there are people using track outside normal arrangements, Marlborough College (Rob) needs a list of people who will want to legitimately use it out of contracted hours so that they can have proper access (keys etc). List to be supplied (Richard to confirm who this will be). Athletes concerned are:

- Chris
- Hannah
- Lucy
- Hannah Th
- Rachel
- Connie and Frankie
- Elliott & Lucy

Trophy/Reward Scheme: It was suggested that there should be a trophy for the most loyal team member/ most points achiever etc. Perhaps consider another form of reward e.g. reward, new sweatshirt, voucher etc. This could be used as a way to attract members to go forward to compete. Craig will write up criteria and suggest some prizes and take this idea forward - possibly link to the match results which are already published. The purpose is to recognise loyalty and enthusiasm.

U11 supervision (insurance implications) - U9's must be supervised for insurance purposes. U11's are ok. Richard checked this with England Athletics. Karen will email Matt and check with him. Also ask if the same applies - do parents have to be present. Does this include travelling to events if U11 travelling on a coach. Cc Lucy

Meeting closed at 10.20pm